



2022 Badia Spices, Inc. Scholarship Fund | Application Guidelines

Award Amount: Up to \$30,000 per academic school year for tuition, books, lab, and other required fees.

Actual awards will be determined based on the applicant's unmet financial need to attend their post-secondary institution. Awards will be subject to adjustment based upon any other: grants, scholarships, or work-study provided by the institution the applicant will attend; federal grants (PELL grants) and loans; Florida Bright Futures Scholarships; Florida Prepaid College Savings; and other private scholarships received.

Once the Foundation's Scholarship Committee has established an award amount for a particular recipient based upon its criteria stated in these Guidelines, the Committee will increase the award by ten percent (10%) to cover unexpected costs and expenses the award recipient may incur. In no event will the award exceed \$30,000 per academic school year.

Following a first award, recipients may apply for up to three (3) additional awards, based on "Re-Application" eligibility criteria stated within these guidelines.

Application Deadline: Saturday, April 30th at 4 p.m.

Notification of Award: Wednesday, June 1st

About the Scholarship

Badia Spices, Inc. ("Badia") established a scholarship fund at The Miami Foundation (the "Foundation") to assist its eligible employees in realizing post-secondary education opportunities for their children. Badia funds the scholarship program. The Miami Foundation, its partner, administers the program. The Miami Foundation will independently collect and review applications, make selections, and issue awards. Badia is not involved in any decisions regarding the selection of who receives or does not receive an award. For applicants who do receive an award, the Foundation would release payments on a per-semester basis directly to the recipient's post-secondary college, university, trade, or vocational school to ensure scholars continue to meet the eligibility criteria during each academic semester.

Eligibility Criteria

The scholarship is open to the children (natural or legally adopted) of employees who have been employed full-time continuously by Badia for at least two (2) years, provided, that, the children have not already obtained a post-secondary degree from a college, university, trade, or vocational school. The Foundation will **not** award scholarships for graduate school, postgraduate degrees, or studies abroad.

However, if an applicant has completed an associate degree or base-level vocational/trade program and is seeking to pursue advanced courses in the same career (e.g., an associate-level degree nurse seeking a bachelor's level degree), that individual is eligible to apply, **provided that the total awards granted do not exceed four (4) academic years.**

In addition to the above, applicants must meet the following eligibility criteria:

- A graduating high school senior or a student currently enrolled in a U.S. accredited, post-secondary institution pursuing an undergraduate college/university degree or a trade/vocational career credential;
- Documentation of acceptance to a post-secondary institution located in the United States and accredited by a nationally or regionally recognized accrediting agency to pursue one of the academic paths stated above;
- Pursuing their education as a full-time student, carrying a course load of at least 12 credits per semester, and on track to achieve all credits required for graduation within no more than a 4-year period. (Enrollment in summer courses may be used to assist in fulfilling the requirements to re-apply for this scholarship); and
- Has maintained a cumulative 2.5 GPA average or above on a 4.0 scale during either high school years or post-secondary years, whichever is applicable at the time of application.

Selection Criteria

A Miami Foundation Scholarship Committee will evaluate applications and make award decisions that consider:

- Financial need, based upon, among other things, the Unmet Need Calculator and financial award letters from the applicant's intended institution required as part of this application
- Other demonstration of an academic aptitude to complete the educational endeavor
- Essay questions and video that reflect personal, educational, and career aspirations, evidence of leadership qualities, and personal and community service accomplishments

- Recommendation letter from an instructor or another individual not related to the applicant that speaks to the applicant's educational achievements and personal character
- Other documentation the Foundation Scholarship Committee may request

Scholarship Payments

Academic year award payments will be paid as separate bi-yearly semester payments to re-confirm the recipient continues to meet eligibility requirements.

If an award recipient ceases to meet the eligibility criteria stated above, (e.g., failing to maintain a 2.5 GPA or falling below full-time enrollment), then the second-semester award will terminate, provided that the award recipient has been afforded the opportunity to submit to the Foundation Scholarship Committee an explanation of any extenuating circumstances.

Re-Application for Subsequent Awards

Recipients awarded a scholarship may re-apply annually for up to three (3) additional academic years – for a total of four (4) academic years. Scholarship support will be limited to the 120 credit hours usually needed for a 4-year degree. To re-apply for subsequent awards, recipients must continue to meet the following eligibility criteria:

- A child (natural or legally adopted) of an employee who has been employed full-time continuously by Badia for at least two (2) years.
- Currently enrolled in a post-secondary institution located in the United States, accredited by a nationally or regionally recognized accrediting agency, and pursuing an undergraduate college/university degree or a trade/vocational career credential.
- Pursuing their education as a full-time student, carrying a course load of at least 12 credits per semester, and on track to achieve all credits required for graduation within no more than a 4-year period. If no longer enrolled full-time due to personal or family circumstances, present information about extenuating circumstances for the Foundation Scholarship Committee to consider at the time of the annual re-application. (Enrollment in summer courses may be used to assist in fulfilling the requirements to re-apply for this scholarship.)
- Has maintained a cumulative 2.5 GPA average or above on a 4.0 scale.
- In the review process, the Scholarship Committee will take into account whether there has been inordinate dropping of classes by the recipient, based on transcripts, after the dropped class deadline for which no reimbursement was made.
- If an annual re-application is not awarded due to the applicant no longer meeting eligibility criteria, the individual may reapply only once within two years of the date of the failure to meet the eligibility criteria at such time he/she subsequently meets the re-application eligibility requirements.

Online Application Process:

Applications must be submitted online by **Saturday, April 30th at 4 p.m.**

- Applicants must submit an application through the Miami Foundation's scholarship portal. To access the online portal, [click here](#), register for an account, and type in the access code provided to you by Badia at the top right corner of the 'Apply' page.
- If an application is missing information, the Foundation will **not** inform the applicant nor review the application. The Foundation **will not accept** mailed, faxed, emailed, or late applications.



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Deadline for Online Application: Saturday, April 30th at 4 p.m.

This is a template of the application that shows the information you will need to submit online. The Foundation will not accept mailed, emailed, faxed, incomplete or late applications. Use this as a worksheet to gather the information you will need to provide online.

We recommend that you complete all questions that have character count limits in a word processing program first, paying careful attention to the character count limits - which include spaces - and then copy and paste your responses into the online application.

Personal Information:

Last Name:	First Name:	Middle Name:
Date of Birth:	Gender:	
Full Address:		
Preferred Phone Number:		
Email Address:	Confirm Email Address:	
Provide the full name of the Badia Spices, Inc. employee who is your parent:		
Since what year has this person been continuously employed full-time at Badia Spices, Inc.?		

2022-23 School + Academic Information:

I am: <input type="checkbox"/> Just graduating High School <input type="checkbox"/> Already enrolled in Post-Secondary Education		
I am pursuing a: <input type="checkbox"/> College Undergraduate Degree <input type="checkbox"/> Vocational/Trade Career-Path Certification Program		
What month/year will you, or did you, graduate high school?		
What accredited college, university, vocational, or trade school will you be attending?		
What Major or Certification are you pursuing?		
How many years is the program?	Which year are you starting?	What's your Graduation Year?
What is your most recent cumulative GPA: _____		

2022-23 Financial Information:

Provide the following information for the annual costs at the institution you will attend

- Tuition \$ _____
- Estimated Books \$ _____
- Estimated Fees \$ _____

Will you have additional room and board expenses to attend? Yes / No

- If Yes, how much per year? \$ _____

Please provide your family's combined annual gross household income: \$ _____

Household Member Size: Adults 18 and over _____ Children under 18 _____

How many other children in the family will be attending post-secondary education at the same time you are? _____

Have you submitted a 2022-23 FAFSA (*Free Application for Federal Student Aid*)? Yes / No

- If yes, please UPLOAD your FAFSA 2022-23 Student Aid Report

Have you received a Financial Aid Award Letter from the college/university/trade or vocational program you plan to attend? Yes / No

- If yes, please UPLOAD in PDF format your most recent Award Letter sent by the college/university or program you plan to attend that presents your total cost of attendance, all the grants, scholarships, and loans that are included in your financial award package, and the balance you/your family are expected to cover for you to attend the college/university or program.
- Should you receive additional financial aid after you submit this application, it is your responsibility to submit information to The Miami Foundation about any additional aid.

Have you applied for/received other forms of financial aid (Grants, Scholarships, Loans, etc.)? Yes / No

If yes, please list what has been awarded or is pending.

Name of Financial Aid	Amount	Status: (Awarded / Pending)
	\$	
	\$	
	\$	
	\$	

Unmet Financial Need – 2022-23 Academic Year

ENTER THE ITEMS FROM YOUR UNMET NEED CALCULATOR. Complete the calculator worksheet first, following the guidance provided for each item. Enter the total amount for each item from your Unmet Need Calculator. If your amount is \$0.00 enter “0”.

1. Total Annual Cost of Attendance amount from calculator: \$ _____
2. FAFSA Expected Family Contribution (EFC) amount from calculator: \$ _____
3. Your School’s Financial Aid Awards - Total Grants amount from calculator: \$ _____
4. Your School’s Financial Aid Awards - Total Scholarships amount from calculator: \$ _____
5. Federal Financial Aid – Total Work Study amount from calculator: \$ _____
6. Federal Financial Aid – Total Loans amount from calculator: \$ _____
7. Florida Prepaid Contact 2022-23 amount from calculator: \$ _____
8. Florida Bright Futures – Academic Scholars Award amount from calculator: \$ _____
9. Florida Bright Futures – Medallion Scholars Award amount from calculator: \$ _____
10. Florida Bright Futures – Gold Seal CAPE Award amount from calculator: \$ _____
11. Florida Bright Futures – Goal Seal Vocational Scholars Award amount from calculator: \$ _____
12. Private Scholarships amount from calculator: \$ _____
13. Private Educational Loans amount from calculator: \$ _____
14. Total Unmet Need amount from calculator: \$ _____

Essay Questions + Video Link: (There is a 1,250 online character limit, including spaces, for each question.)

1. Tell us about yourself and your vision and goals for your life, education, and career. How would this award help you to achieve that vision and those goals? Include any challenges or achievements that have influenced the evolution of that vision and those goals.
2. School, Volunteer, and Work Experience: Please list in chronological order the extracurricular and volunteer activities you have been involved in or any work experience you have had while attending high school that you think the committee should know about.

3. Create and provide the URL link to a video responding to the following prompt: Imagine that you are the head of admissions at your chosen school, and you have to choose one student from a pool of very impressive and unique applicants. Aside from excellent academics, what other qualities would be important in making your decision and why?

Other Required Attachments you must upload to your online application in PDF format:

- **Letter of Recommendation (1):** One letter of recommendation in PDF format: one from a teacher or faculty member, and one from a community member not related to you personally or Badia Spices, Inc.
- **Acceptance Letter:** A copy of your acceptance letter in PDF format from the college/university or program you plan to attend.
- **Unofficial Academic Transcript:** A copy of your most recent unofficial transcript in PDF format reflecting you meet the criteria of a cumulative 2.5 GPA on a 4.0 scale.
- **Unmet Need Calculator Worksheet:** A copy of the Calculator you completed uploaded in PDF format.

Certifications: In submitting the online application, you certify the following:

1. **Financial Aid Displacement: I understand that an award at this time may affect the financial aid package provided by my college, university, trade, or vocational school. I certify that I have consulted with my school's Financial Aid Office to gather any pertinent information to ensure that if I were to receive an award, it would not reduce the amount my school would contribute under its aid package.**
2. I certify that all the information on this form is true and complete to the best of my knowledge. If asked by any authorized official of The Miami Foundation, Inc., I agree to give supporting documentation for information provided on this form. I realize that this proof may include a copy of a U.S. tax return. I understand that failure to comply with a request for further information may prevent the applicant from being considered. I understand that the financial information will be confidential, for review solely by The Miami Foundation, Inc. and its Scholarship Committee and maintained in accordance with The Miami Foundation's Privacy Policy.
3. I certify that any material misrepresentation of the facts in the application and/or supporting materials, whether discovered during the verification process or later, will result in withdrawal of the application from consideration or termination of the award. Following notice to the applicant/recipient of the discovery of the misrepresentation, and the opportunity for the applicant/recipient to explain the circumstances of the erroneous submission, the applicant/recipient may be banned from applying for Badia Spices Scholarship Fund in the future.