

Community Grants 2021 Guidelines – Full Proposal

The Miami Foundation has invited your full proposal to Community Grants to learn more about your proposed work. [Refer to our website](#) for reference information on funding categories and program priorities.

Information submitted in the full proposal should build on the information submitted during the Idea Stage. Reviewers will have access to Idea Stage responses as a supplement, but applicants should still thoroughly answer all full proposal questions. The application is the same for program and mission-building support.

FULL PROPOSAL QUESTIONS

Narrative Questions:

1. **Statement of Goals:** Summarize the local opportunity and goals you plan to address through the proposed work. (500 characters)
2. **Implementation:** What is your work plan? Describe the main program activities and timeline. (2,000 characters)
3. **Outreach & Engagement:** Describe your target population(s) and the main outreach strategies to engage them in the proposed work. (1,000 characters)
4. **Assessment:** Describe the anticipated measurable results of successful work. How will you know that progress is being made toward the identified goals? (1,000 characters)
5. **Qualifications & Sustainability:** How is your organization well-positioned to address your goals and your selected funding category? (1,000 characters)
6. **Advancing Equity:** How is your organization's work advancing equity of people and communities that have been historically marginalized? (1,000 characters)
7. **Financial Narrative:** Describe your financial plan to achieve the proposed work, as shown in your attached budget. How will the proposed use of funds support your organization and your identified goals? (750 characters)

Sharing Impact:

- **Activities Measures:** List up to 3 main activities you would conduct through this work. For each, indicate your targeted goal for frequency (i.e., weekly or monthly) and/or reach (i.e., number of people).
- **Outcomes Measures:** List up to 3 main outcomes you would measure to show the impact of this work. For each, indicate your targeted goal (i.e., what percent of participants will achieve a desired result) and how you would measure results.

Required Attachments:

- Completed Proposal Budget Form (Required for Program Support applications - [click to download](#))
- Current organization annual operating budget
- Current Board of Directors list

HOW TO SUBMIT

To submit your full proposal, please log in to [Spectrum, our online application portal](#). Hover over "Organization Applicant" and select "My Saved Applications." Open the Community Grants proposal with "CREATED" status that is in the "MAIN" stage. Click on the "Full Proposal Questions" tab to complete and submit.

Full proposals are evaluated by review committees of community members with personal and professional experiences related to each funding category. Following application submission, new applicants will be invited for optional virtual conversation with reviewers.

TIMELINE

- **All full proposals must be submitted by Wednesday, April 28, 2021, at 4 p.m.**
- Estimated Notification of Grant Awards: Mid-June 2021
- Estimated Grant Period: June 15, 2021, through June 15, 2022

Questions? Please contact Valerie Crum, Program Officer, at vcrum@miamifoundation.org.