

## **2019 State Attorney's Denise Moon Memorial Fund Program Guidelines**

The State Attorney's Denise Moon Memorial Fund was created in 2009 by the State Attorney's Office for the 11<sup>th</sup> Judicial Circuit of Florida. State Attorney Katherine Fernandez Rundle established the Fund in memory and honor of Denise M. Moon, who died in 2004 and worked for three decades as a pioneering leader and advocate for victim services in Greater Miami. Contributions to the Fund come primarily from criminal defendants at the time of their sentencing or election to participate in pre-trial deferral programs.



A resolute supporter of the crime victims' movement, Ms. Moon has been described as "the ultimate professional." She was hired in 1974 as the first social worker at the Jackson Memorial Hospital Rape Treatment Center/Crisis Intervention Clinic. She later served as director of the State Attorney's Office Victim Assistance Unit. Ms. Moon's record of accomplishments for victim services left a strong legacy that continues today. She helped organize the Children's Center, a special unit dedicated to the forensic interviewing of child victims and witnesses. In 1987, Ms. Moon helped initiate the first prosecutor-based domestic violence unit in Florida, and in 1992, helped create a pioneering misdemeanor domestic violence court. She crafted a plan to finance the Victim Access Network, a comprehensive, automated victim notification and information system and served on the Board of Directors of the Florida Network of Victim Witness Services, including a term as its President.

### **The Fund's Purpose**

The Fund strives to enhance and ensure community safety and social justice and promote opportunity, diversity and civility. Ms. Moon's work and the Fund's focus includes, but is not limited to, supporting efforts that assist victims of crime, reduce crimes' effect on our community, promote opportunities for job training and placement, educational attainment and scholarships and other efforts providing alternatives to criminal activity.

### **The Miami Foundation**

Established in 1967, The Miami Foundation is the foundation for people who are passionate about Greater Miami. We've partnered with individuals, families and corporations who have created more than 1,000 personalized, philanthropic Funds. Thanks to them and their generosity, the Foundation has awarded over \$350 million in grants and today manages more than \$350 million to address the community's needs now for a more a more resilient tomorrow.

### **Eligibility**

Eligible applicants include nonprofits serving Miami-Dade County that show a strong track record of providing quality programs that reflect the Fund's purpose or show strong potential to develop them. While the Foundation will give preference to strengthening nonprofits in Greater Miami, we also encourage partnerships with those outside Greater Miami to bring quality programs to our community. Current grantees must be in compliance with the terms of those awards to be considered.

### **Application process**

Applicants must submit a proposal online. To access the online portal, please visit the [Grant Programs](#) page on our website. Nonprofits may submit one proposal. Colleges and universities may submit up to 3 requests from different departments, which will be considered competitively against each other and other applications.

## **Focus Areas**

The Fund seeks to create, enhance and expand quality programs that achieve clear results in the areas below. The descriptions are intended to provide guidance, not exclude other potential approaches to the Fund's purpose. **For all focus areas, grant awards will be up to a maximum of \$20,000.**

**Crime Prevention:** Mobilize neighborhood residents to collectively engage in improving safety and reducing crime in their community by expanding awareness of how to prevent criminal activity and deter involvement; improving their vigilance and willingness to cooperate with the criminal justice system and/or creating safe public spaces that strengthen community interaction.

**Crime Deterrence:** Improve opportunities for job training, job placement or other programs that can deter individuals from resorting to criminal activity.

**Education and Scholarships\*:** Improve opportunities for adults past offenders to attain the educational skills they need to pursue a productive and crime-free future; or provide education-related assistance to individuals or family members whose chances of finishing or furthering their education have been severely impacted by being victims of crime.

**Youth Development:** Reduce the risk of youth involvement in crime or violence by providing the support and opportunities they need to empower and prepare them to succeed in academics, careers and life. Approaches could include mentoring, educational support, avenues for employment and career development, personal development and enrichment opportunities or other effective approaches.

**Victim Assistance\*:** Help individuals, survivors and their families overcome the financial, personal, emotional or other challenges they face as a result of being victims of crime.

**Human Trafficking:** Provide wraparound services, such as housing, counseling, mental health or immigration services, to minors and adults who are victims of human trafficking.

*\*Applicants proposing to provide direct financial assistance or scholarships must show they have prior experience and effective systems to award and monitor such assistance. They must also have broader services through which they assess an individual's overall service needs and can follow up on the outcomes of the direct assistance.*

## **Proposal narrative questions** (Online character counts include spaces)

1. Summarize the agency's main programs and how many people are served each year. (500 characters)
2. What is the core community need or opportunity to be addressed? (1,000 characters)
3. Describe your implementation plan including details about your goals, approach and timeline. How will the organization use its experience and expertise to be innovative in its approach? (2,000 characters)
4. What are the target population(s), neighborhood(s) and main strategies to engage them? (1,000 characters)
5. What measurable improvement will result for people and communities reached, so they are not only better off now, but better prepared to succeed in the future? (750 characters)
6. Who are your key partners and how will these partnerships maximize your efficiency and impact? (750 characters)
7. Describe your capacity to implement the program including expertise, staff experience and financial resources. How would you sustain the program without these funds once this grant ends? (750 characters)

## **Proposal activities + outcomes questions** (Online character counts include spaces)

8. **Activities:** State the main activities, up to 3, you will conduct, how often each will occur and how many people will be reached - *i.e. once/ daily/weekly/ monthly; reaching what number.* (150 characters for each)
9. **Outcomes:** State the main outcomes, up to 3, you will measure to demonstrate your impact - *i.e. number or % of participants will achieve what result; as measured by what method.* (150 characters for each)

## **Grant amounts and use**

Grants may be used to cover expenses directly related to implementing a program. *Grants may not be used to supplant dollars for existing positions and program activities - that is, reducing existing dollars for positions and activities and covering them with this grant instead.* Applicants must demonstrate the ability to sustain their programs from other sources after this grant ends so they would not be reliant on recurring awards.

**Required attachments** (Each must be a single document in PDF format.)

- The Foundation's Proposal Budget Form from the [Grant Programs](#) website page
- Organization's current annual operating budget
- Current Board of Directors list

**Timeline**

- Proposals due online: Friday, March 22, 2019 by 4 p.m.
- Estimated notification of grant awards: Friday, June 7, 2019
- Grant period: July 1, 2019 to June 30, 2020

**For questions, please contact**

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