

## 2016 GLBT Community Projects Fund Guidelines

The GLBT Community Projects Fund is a unique partnership between The Miami Foundation and the National LGBTQ Task Force, based in Washington, DC. In 2005, the Task Force assumed leadership for producing two signature events for Greater Miami's LGBTQ community: the Winter Party Festival in the spring and the National LGBTQ Task Force Gala-Miami (formerly the Miami Recognition Dinner) in the fall. Thanks to the efforts of local LGBTQ leaders, a share of the proceeds from these events stay in the local community through a Fund established at the Foundation.

The Miami Foundation has a long history of supporting nonprofits working on LGBTQ issues at the grassroots level. Through the GLBT Community Projects Fund, we work with an advisory committee of local community leaders, appointed by the Foundation, to design the grantmaking process, review proposals and award grants each year to deserving nonprofits in Greater Miami.

### The Fund's Purpose

The GLBT Community Projects Fund's goal is to advance education and public awareness of LGBTQ issues and support the local LGBTQ community. The Fund's committee considers proposals for general program support, specific projects and capacity building activities that further its priorities. The Fund's committee considers requests that address current and emerging needs, with a particular interest in community building.

### The Miami Foundation

Established in 1967, The Miami Foundation uses civic leadership, community investment and philanthropy to improve the quality of life for everyone who calls Greater Miami home. We've partnered with individuals, families and corporations who have created more than 1,000 personalized, philanthropic Funds. Thanks to them, we've awarded over \$200 million in grants and currently manage over \$280 million in assets to build a better Miami. Learn more about the Foundation and the Our Miami Report, which informs our work, at [miamifoundation.org](http://miamifoundation.org) and [ourmiami.org](http://ourmiami.org).

### Eligibility

Applicants should be nonprofit organizations that have:

- Demonstrated involvement in addressing LGBTQ issues
- Projects and programs that benefit Miami-Dade County residents
- 501(c)(3) tax-exempt status or an established fiscal agent. Case-by-case consideration will be given to grassroots groups or associations taking on important projects with a charitable purpose.

### Grant amounts and use

Grants range from \$2,500 to \$15,000. Grants may be used to support costs directly related to delivering the program or project, such as staff, consultants, supplies and materials, program-related travel, office support, media services as appropriate. Grants will not be made for memberships, events mainly intended for fundraising, memorials or to individuals.

### Number of requests

Nonprofits can submit one proposal where they would be the sole grant recipient, and also be part of one proposal that is a collaborative effort, with partners jointly implementing activities and sharing grant dollars. Colleges and universities may submit up to three (3) requests from multiple departments, which we will consider competitively against each other and other applications.

## Fund Priorities

Priority will be given to proposals deemed strongest in one or more areas below.

1. Strengthen the programs and capacity of nonprofits whose main focus is serving the LGBTQ community as well as other groups that show commitment to addressing LGBTQ issues.
2. Foster collaboration on programs and events among groups within the LGBTQ community and with other LGBTQ-friendly organizations.
3. Address the health\*, human service and social justice needs stated below. (*\*Health-related requests should focus on factors related to people's sexual orientation and/or gender identity that impact their health.*)
  - Social services and health needs of transgender people
  - Services and support for homeless LGBTQ youth
  - Social justice efforts such as advocacy to protect or advance civil rights and liberties or combat discrimination; non-partisan voter education on issues like legal rights of LGBTQ families
  - Services and support that assists LGBTQ youth and their families, seniors, African-American, Caribbean and Hispanic residents isolated due to race, ethnicity or economics
  - Services and support that addresses anti-LGBTQ violence or domestic violence in the LGBTQ community

## Application process

Applicants must submit a proposal via the Foundation's online grants application portal. To access the online portal, please visit the [Grant Programs](#) page on our website and carefully review the registration instructions.

The most competitive proposals demonstrate clarity and strength in addressing the Fund's priorities, achieving measurable results, delivering quality activities that can lead to those results and effectively using the grant to achieve the project's goals.

The Fund's Committee will evaluate requests and may conduct interviews with applicants during the review process. The Foundation's Board of Trustees has final approval of all grants awarded by the Foundation.

## Proposal narrative questions (Character counts include spaces)

1. (1,700 characters) Benefit to the LGBT Community – Identify the following:
  - Demographics to be served
  - The issue
  - How it fits the organization's mission
  - How the project addresses the issue
2. (1,700 characters) Expected Outcomes of Project – Identify the following:
  - Number to be served
  - The specific, measurable outcomes demonstrating your program's impact
  - The methods you will use to measure results
  - For example: *Participants (or X% of participants) will achieve Y result, as measured by Z method.*
3. (2,000 characters) Details of Project – Identify the following:
  - Include where, when, and how often activities will take place
  - Organization's capacity to implement the program
  - Strategy to secure future sources of income for project to continue after funding period
4. (1,250 characters) Additional Comments from Agency

**Required attachments** (Each must be a single document in PDF format)

- Proposal budget form (download at [miamifoundation.org/grantprograms](http://miamifoundation.org/grantprograms))
- Organization's current annual operating budget
- Current Board of Directors List including names, titles and affiliation (one page)
- IRS Letter of Determination
- Most recent Statement of Financial Position (Balance Sheet) & Statement of Activities (Income Statement)
- Most recent 990 (first page only)

**Timeline**

- Proposals due: Thursday, July 28, 2016 by 4 p.m.
- Applicant Interviews (held at the discretion of the committee): August 22 – September 2, 2016
- Estimated notification of grant awards: week of September 19, 2016
- Grant period: October 1, 2016 - September 30, 2017

**For questions, please contact**

Victoria Fear, Programs Officer | Phone: 305.357.2087 | Email: [vfear@miamifoundation.org](mailto:vfear@miamifoundation.org)